

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W, Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, September 9, 2013

Authority Board Members in Attendance:

Bob Bradley	Al Majeau	Mike Spinato
Paula LaCour	LaCresiea Olivier	
Dede Lyman-Redfearn	Rafael Saddy	

Authority Board Members Absent:

Quin Bates Olga Bogran Logan Williamson

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Gwen Doherty, Management Services Director
Gay LeBlanc, Director of Programs

Guest in Attendance:

The meeting was called to order by Mr. Majeau at 6:00 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Ms. LaCour made a motion to accept the agenda. Mr. Bradley seconded the motion. Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

Ms. LaCour made a motion to accept the minutes as presented prior to the meeting. Seconded by Mr. Saddy. Passed unanimously.

4. Board Generated Agenda.

A) Executive Director/Staff Update – Ms. Rhoden reported as follows:

- LRS Grant – Gay LeBlanc – Ms. Rhoden asked Ms. LeBlanc to report on the LRS Grant JPHSA received. Ms. LeBlanc stated the grant will enable JPHSA to employ staff

to encourage and coordinate with individuals we serve to transition into employment. Both Community Support and Developmental Disabilities Divisions will be hiring Peer Support Coordinators for this grant. The grant began July 1 for one year and can be renewed each year.

- New Access Point Application – Ms. Rhoden stated JPHSA did not receive the FQHC grant this round, but should be in a good position for the next time FQHC's are being awarded. Ms. Rhoden stated JPHSA is moving forward with look-a-like status. A discussion followed.

- FY14 Budget (DHH Mid-year Cuts & Declaration of Emergency) – Ms. Rhoden updated the Board on the current status of the FY 14 Budget for JPHSA. A Discussion followed.

Ms. Rhoden handed out a Declaration of Emergency regarding developmental disabilities cost sharing form the Governor's Office for Board members to review. A discussion followed.

- FY15 Budget Process – Ms. Rhoden stated the FY15 Budget process has already started and have been told by DHH the Budget will be a continuation budget, but JPHSA has been asked to submit a 15% reduction scenario. A discussion followed.

At this time, a motion was made by Ms. Olivier to move Executive Session to discuss a personnel issue from Agenda item 4 (I) to 4(B) and to enter in Executive Session. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

B) Executive Session – The Board enter into Executive Session at 6:35 p.m. by the above Motion. The Board returned to Regular Session at 6:45 p.m.

C) Policy Review – Treatment of Staff – Mr. Majeau opened discussion regarding the Treatment of Staff Policy. There were no changes to this policy.

Financial Planning/Budgeting – Mr. Majeau opened discussion regarding the Financial Planning/Budgeting Policy. There were no changes to this policy.

Financial Condition & Activity – Mr. Majeau opened discussion regarding the Financial Condition & Activity Policy. There were no changes to this policy.

D) Nominating Committee – Mr. Bradley reported on behalf of the Nominating Committee. He stated the Committee is nominating Al Majeau for the Chair position and Logan Williamson for the Vice-Chair position. Mr. Majeau called for nominations from the floor. There were no nominations from the floor.

A motion was made by Ms. Olivier to accept the nominations for Chair and Vice-Chair as

presented from the Nominating Committee. Mr. Majeau and Mr. Williamson will begin their term of Office at the October 7, 2013 Board meeting. Seconded by Mr. Saddy. Passed unanimously.

E) Charter Revision – Mr. Majeau opened discussion regarding the revision of the Charter. He stated the Charter with revisions was sent to Board members two weeks prior to the meeting for their review. Ms. Valenti stated the Charter will be on the agenda for the October meeting at which time a vote will take place regarding the revision.

F) Annual Board Disclosure Questionnaire – Ms. Valenti asked Board members to fill out and return the Board Disclosure Questionnaire to her at the end of the meeting or at the October meeting.

G) Board Linkage Update – Mr. Spinato stated he attended the Republican Women's Association meeting on September 3 at the Kenner City Park Pavilion. He reported DHH Secretary Kathy Kliebert spoke on the Accountable Care Act and answered questions regarding the state of the State on healthcare. Mr. Spinato said Rep. Tom Willmott and Rep. Julie Stokes were also in attendance along with two of the Juvenile Judge Candidates for Jefferson Parish Juvenile Court.

Ms. Olivier stated she provided information and JPHSA brochures to counselors at JPPSS. She also stated she referred an individual to the JPHSA Mobile Crisis Team.

H) Board Recruitment – Ms. Valenti stated the Board still has two positions available:

- Addictive Disorders, representing parents, consumers or advocacy groups position; and,
- Developmental Disabilities, General position.

I) Retreat – Mr. Majeau stated the retreat will now be on Saturday, November 16, 2013 and thank Board members of changing the date.

5. Announcements.

A) Board Generated Items – Ms. LaCour informed Board members of the upcoming Down Syndrome Association's Annual Buddy Walk on October 26, 2013. Board members asked Ms. LaCour to bring flyers to the October meeting with additional information.

Mr. Saddy extended an invitation to have a JPHSA staff member participate in a radio program to inform the community about JPHSA services. Ms. Rhoden asked Ms. Valenti to work with Mr. Saddy to secure a date and time.

B) Next Board meeting –The next meeting will be held on **Monday, October 7, 2013**, 6p.m., at the JPHSA Office at 3616 S I-10 Service Road W, Metairie, LA 70001.

C) All Staff Meeting, Tuesday, September 24, 2014, 8:30 a.m. – 10:30 a.m., West Bank Public Health Unit Auditorium, 1855 Ames Blvd., Marrero, LA.

6. Adjournment.

The Board meeting was adjourned at 7:20 p.m. by a motion made by Ms. LaCour. Seconded by Ms. Olivier. Passed unanimously.

A handwritten signature in black ink, appearing to read "Al Majeau", is written over a horizontal line.

AL MAJEAU
JPHSA Chairperson